**PRAXIS European Settlement Scheme Project   
REFERRAL FORM**

**Praxis is taking referrals to assist EU citizens and their family members to apply for the EU Settlement Scheme. Please use this form to refer a client. All clients referred must be at risk (see below).**

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| **PLEASE EMAIL THIS FORM TO:** [**waleed.maqsood@praxis.org.uk**](mailto:waleed.maqsood@praxis.org.uk)You can also complete an online form: <http://www.praxis.org.uk/online-forms-and-advice-page-42.html>  We aim to respond to referral request within 5 working days. We will contact the client directly. Please do not send clients to Praxis without a referral (unless agreed with a caseworker).  **Please try to complete this form as fully as possible.** |
| |  |  | | --- | --- | | **Referring Organisation** |  | | Name of organisation |  | | Name of adviser |  | | Telephone |  | | Email |  | | Date of referral |  | | Client Case Reference No. |  |  |  |  | | --- | --- | | **Client Information** |  | | Do you have client consent for you passing their details on to Praxis? | **YES/NO** | | Full name of client  Any other names used |  | | Address including post code (or borough presenting if homeless) |  | | Mobile number (if client has one – if they do not – please provide a contact number for us to use) |  | | Email address (if client has one) |  | | Nationality  If non-EU, what is client’s relationship with EU family member? |  | | Date of entry into the UK |  | | Which identity documents does client have? |  | | Interpretation required?  If yes, which language | **YES/NO** |  |  |  | | --- | --- | | **Client risk (please circle):** | Gypsy, Roma or Traveller / Homeless / Disabled / Slavery or trafficking / Domestic abuse / Elderly / Care Leaver / Mental health / Other | | **Presenting issues  Please give brief details including any deadlines or reason for urgency and any actions already taken** | | |  | |  |  | | --- | | **Reasons for referral** | |  |  |  | | --- | | **Is the Referring Organisation expecting to provide ongoing support to the client on other matters? Please give details.** | |  |  |  | | --- | | **Any supporting documents attached?** | |  | |